

User Guide: Reconfigure Thunderbird for Windows (POP)

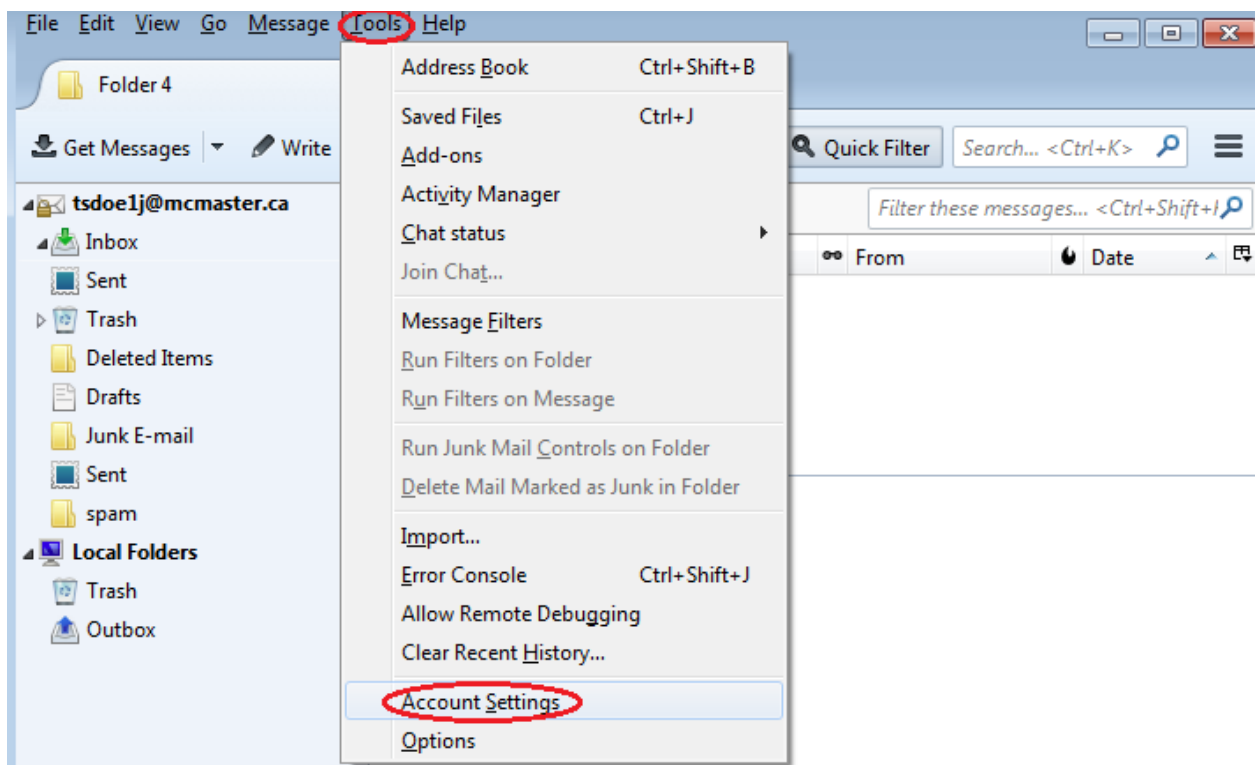


Note that POP configuration will download emails from MacMail inbox to your Thunderbird Inbox on your local computer and delete them from MacMail server after 14 days by default.

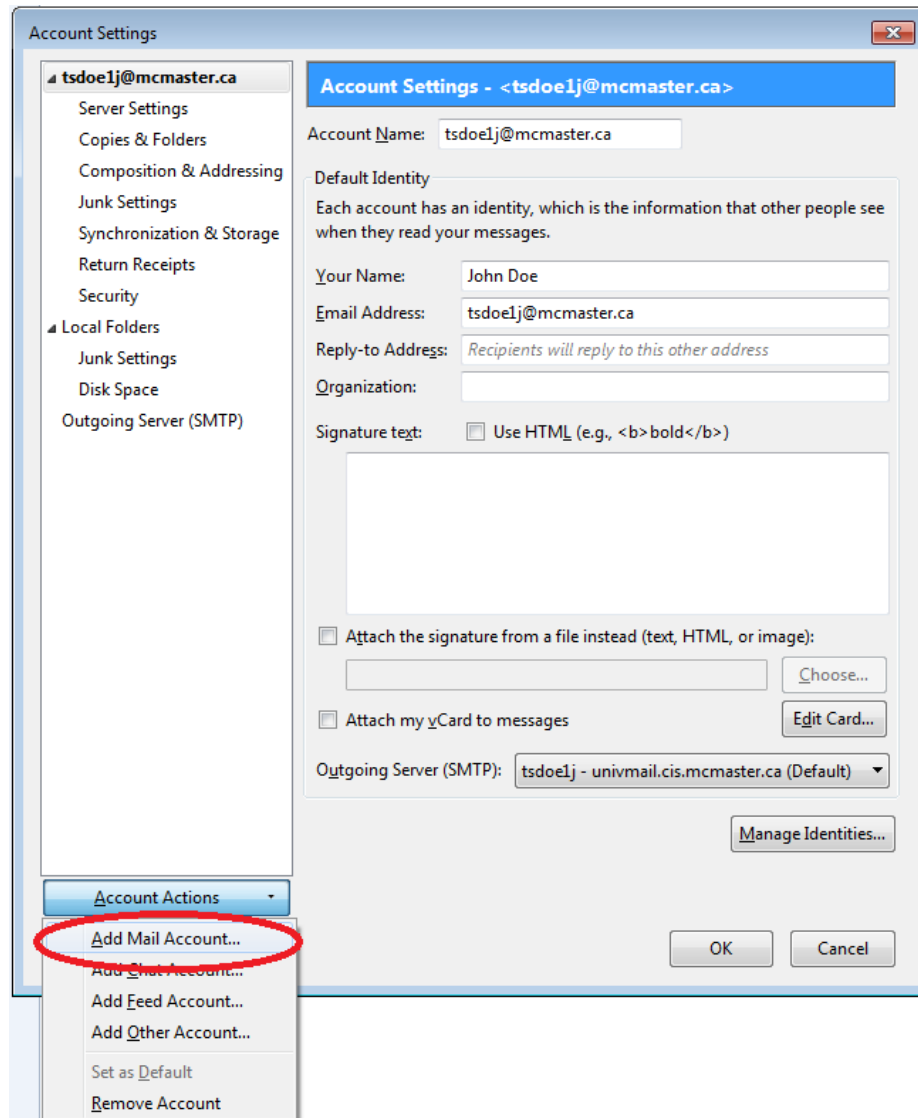
1. Open Thunderbird



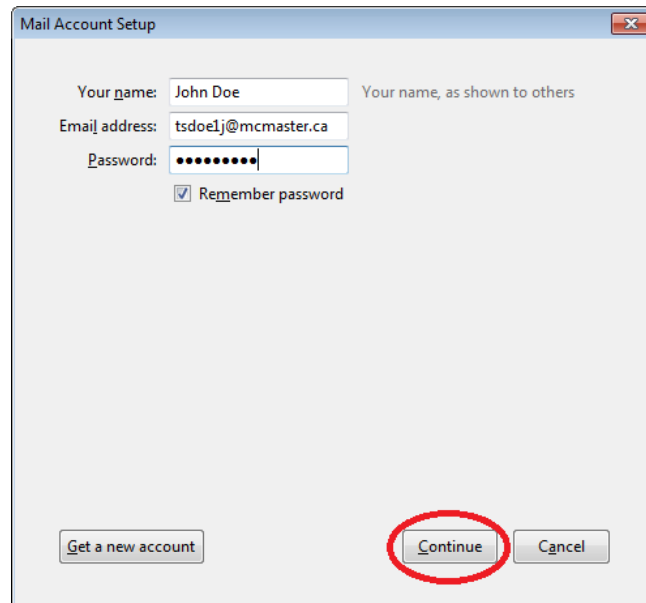
2. If the menu bar is not visible press the ALT button to display it. On the Menu bar click on **Tools** and click on **Account Settings**.



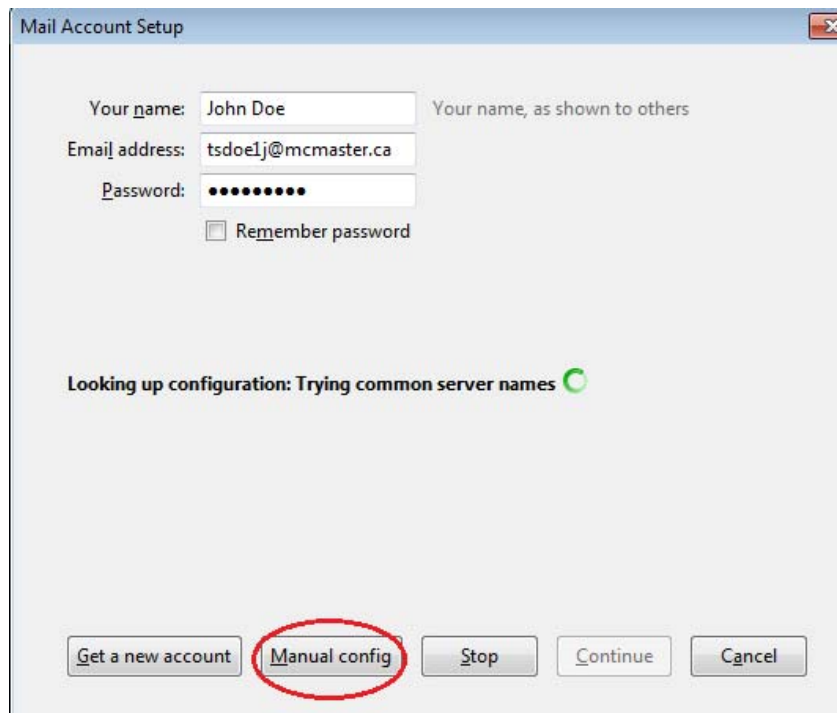
3. Click on **Account Actions** and select **Add Mail Account**.



4. Enter **Your name** at Your name:
5. Enter your tsdoe1j@mcmaster.ca at Email address.
6. Enter your **MAC ID password** at Password.
7. Remove the check mark beside Remember password and click on **Continue**.



8. Click on **Manual config**.



9. In the Mail Account Setup Window
 - a. Under the **Drop Down Menu**, select **POP3** instead of **IMAP**
 - b. **Next to Incoming: POP3** enter **fhshc.csu.mcmaster.ca** as the **Server hostname**, under **Port** select **995**, under **SSL** select **SSL/TLS**, under **Authentication** select **NTLM**.
 - c. **Next to Outgoing: SMTP** enter **fhshc.csu.mcmaster.ca** as the **Server hostname**, under **Port** select **587**, under **SSL** select **STARTTLS**, under **Authentication** select **NTLM**.
 - d. Click on **Done**.

Mail Account Setup

Your name: John Doe Your name, as shown to others

Email address: tsdoe1j@mcmaster.ca

Password: ●●●●●●●●

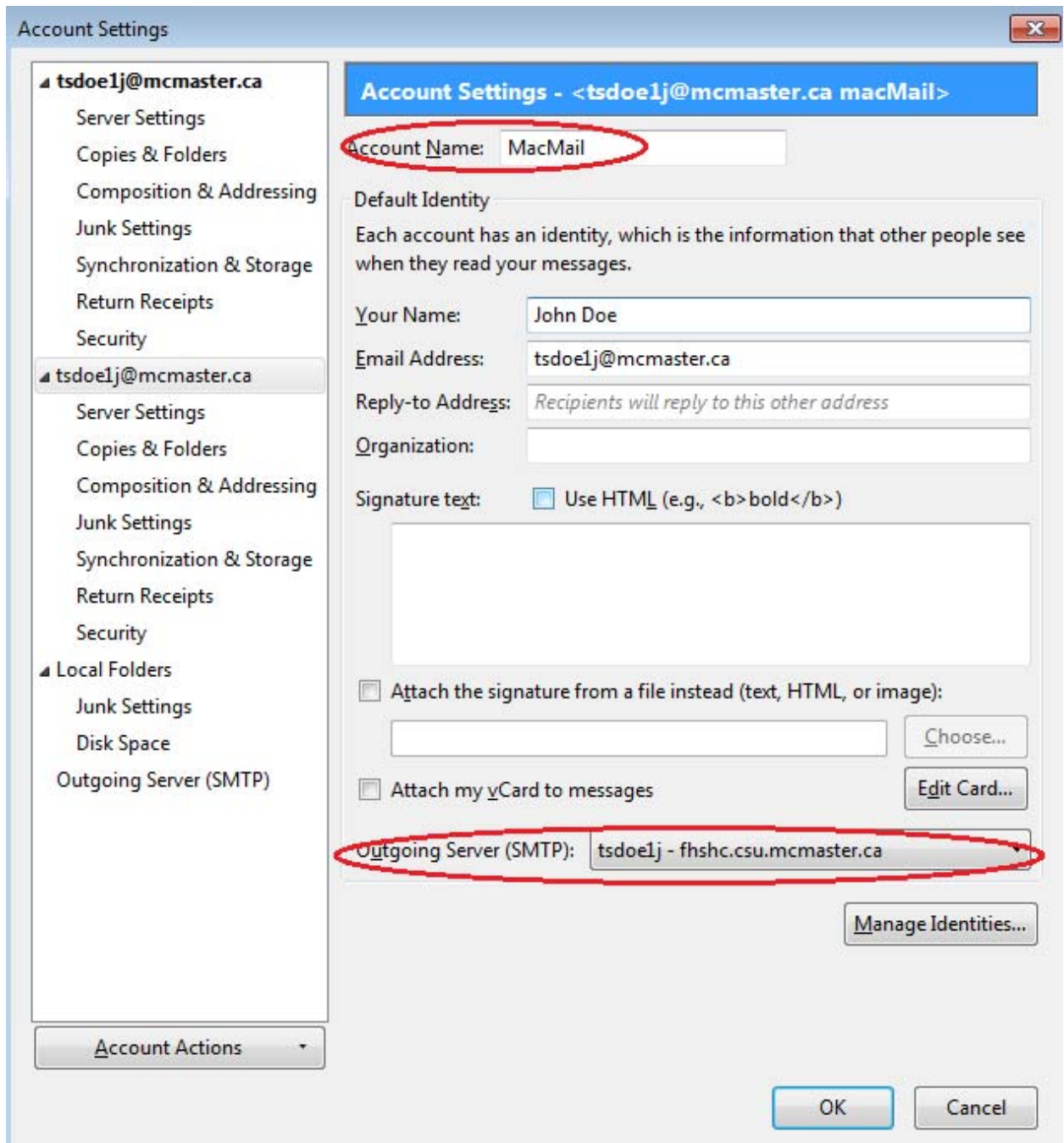
Remember password

	Server hostname	Port	SSL	Authentication
Incoming:	POP3 fhshc.csu.mcmaster.ca	995	SSL/TLS	NTLM
Outgoing: SMTP	fhshc.csu.mcmaster.ca	587	STARTTLS	NTLM

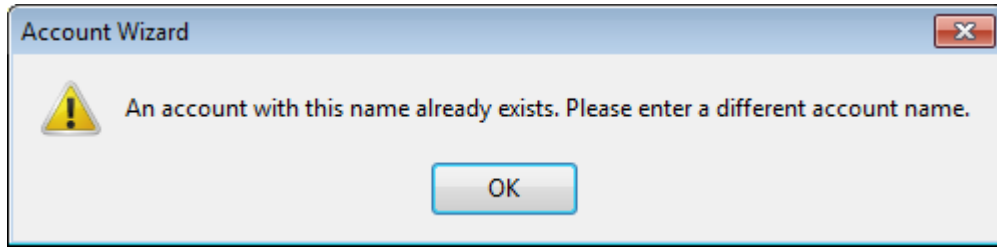
Username: Incoming: tsdoe1j Outgoing: tsdoe1j

Get a new account Advanced config Re-test Done Cancel

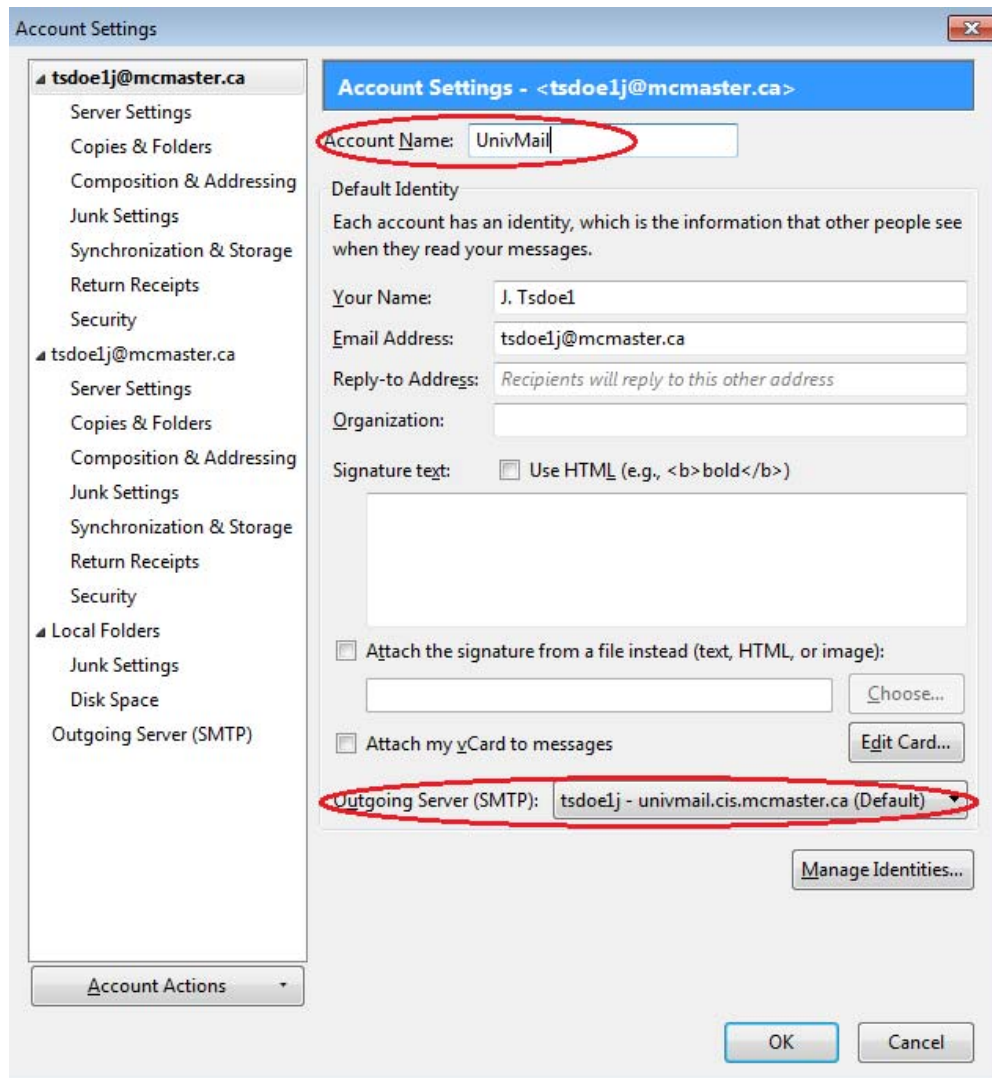
11. In **Account Settings** select the **MacMail Account** (identified by the Outgoing Server (SMTP) tsdoe1j – fhshc.csu.mcmaster.ca). Change the **Account Name** to **MacMail**.



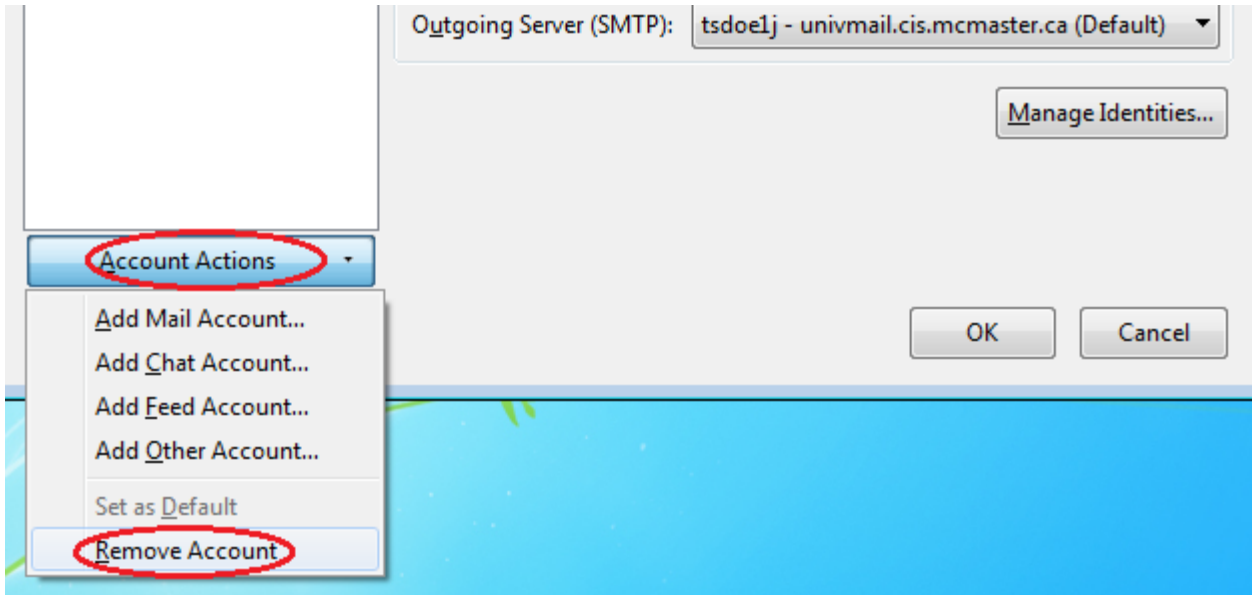
Click on **OK**, if the message an account with this name already exists. Rename the UnivMail account to remove the conflict.



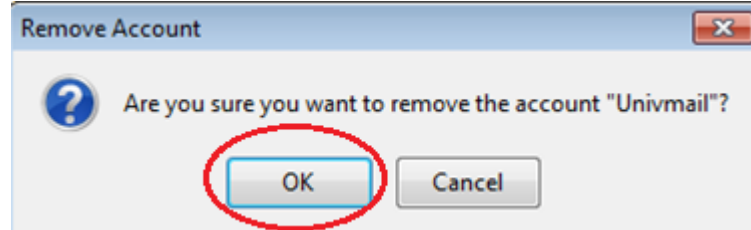
12. In **Account Settings** select the **Univmail Account** (identified by the Outgoing Server (SMTP) tsdoe1j – univmail.mcmaster.ca). Change the **Account Name** to **UnivMail**.



13. Click on **Account Actions** and select **Remove Account**.



14. Click on **OK**.



15. Click on **Ok**.

