User Guide: Reconfigure Thunderbird for Windows (IMAP)

1. Open Thunderbird

2. If the menu bar is not visible press the ALT button to display it. On the Menu bar click on Tools and click on Account Settings.
4. Click on **Account Actions** and select **Add Mail Account**.
5. Enter **Your name** at Your name:
6. Enter your **macid@mcmaster.ca** at Email address.
7. Enter your **MAC ID password** at Password.
8. Remove the check mark beside Remember password and click on **Continue**.

![Image of Mail Account Setup](image)

9. Click on **Manual config**.
10. In the Mail Account Setup Window
   a. **Next to Incoming**: IMAP enter fhshc.csu.mcmaster.ca as the **Server hostname**, under Port select 993, under **SSL** select SSL/TLS, under **Authentication** select NTLM.

   b. **Next to Outgoing**: SMTP enter fhshc.csu.mcmaster.ca as the **Server hostname**, under Port select 587, under **SSL** select STARTTLS, under **Authentication** select NTLM.

   c. Click on **Done**.
12. In **Account Settings** select the **MacMail Account** (identified by the Outgoing Server (SMTP) tsdoe1j – fhshc.csu.mcmaster.ca). Change the **Account Name** to **MacMail**.
Click on **OK**, if the message an account with this name already exists. Rename the UnivMail account to remove the conflict.

![Account Wizard Message](image)

13. In **Account Settings** select the **Univmail Account** (identified by the Outgoing Server (SMTP) tsdoe1j – univmail.mcmaster.ca). Change the **Account Name** to **UnivMail**.

![Account Settings Window](image)
14. Click on **Account Actions** and select **Remove Account**.

15. Click on **OK**.

16. Click on **Ok**.